

# Forest Hills Presbyterian Church Martinsville, Virginia

## **Worship Ministry**

Endorsed by Session [9/16/13]  
Reviewed by Session [10/20/14]

### **Mission Statement:**

The mission of the Worship Ministry is to promote deep, joyous and Spirit-filled worship of God. These worship experiences take place whenever God's people gather for worship, study and/or fellowship. This ministry initiates plans and activities that ensure warm hospitality in worship, broad participation by the congregation and liturgical richness and variety.

### **Responsibilities:**

#### **Ushers**

- Recruits and trains ushers
- Maintains the "Usher Checklist"

#### **Communion Preparation**

- Recruits and trains individuals to prepare communion (with the Pastor)
- Sets the schedule for Ruling Elders to assist with serving communion

#### **Greeters**

- Recruits and trains greeters

#### **Visitors**

- Writes notes to all visitors when contact information is available
- Informs pastor the presence of visitors
- Prepares and distributes welcome resources to visitors

#### **Special Decorations**

- Decorates the church for special seasons of the year
- Organizes purchase and distribution of flowers during special seasons of the year (i.e. poinsettias for Christmas and Lilies for Easter)

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including publication in the bulletin of flowers purchased in memory or in honor of loved ones

## **Flowers**

- Assists in scheduling individuals to provide flowers for worship throughout the year
- Arranges to have a single rose bud placed in the sanctuary during worship on the Sunday following the birth of a child to members of the congregation

## **Music**

- Oversees selection of Choral music in consultation with the Choir Director and Pastor
- Provides input to the Pastor in selection of Congregation Hymns

## **Worship**

- Assists the Pastor in planning worship services, both regular and special services
- Recommends to Session any special worship experiences that will enhance the faith life of the congregation

## **Training**

- Assists in organizing and providing training to all volunteers associated with worship
- Assists in organizing and providing instruction on the forms of Christian worship for all age groups represents at Forest Hills
- Ensures that innovations in worship are properly and appropriately introduced to the congregation

**Notes:** Reviewed 10/1/14